



Europass
Curriculum Vitae

Personal information

First name(s) / Surname(s) Mirko Di Matteo
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E-mail mirko.dimatteo@geicolender.it
Nationality Italian
Date of birth 29th February 1984
Gender Male

Work experience

Dates From July 2007 to the current date
Occupation or position held Facility Manager, Contract Manager, Project Manager, Special Attorney, Technical Director
Main activities and responsibilities Relationship with customers for the general care of their buildings and in particular about systems. Formulation of technical solutions in relation of customers economic input, about systems maintenance and revamping.
Name and address of employer GEICO LENDER S.p.A., int. 216 to "Centro Espansione 2", Giuseppe Verrotti Rd, 65015, Montesilvano (Pe), Italy

Type of business or sector	Maintenance and construction technological systems
held	<p>Dates From September 2003 to August 2007</p> <p>Occupation or position Quality Manager, Technical Manager, Contract Manager, Site Manager</p>
Main activities and responsibilities	<p>Relationship with customers for the systems engineering for civil and tertiary building.</p> <p>Workers management, managing competitive bids, site accounting, management and updating quality system.</p> <p>Coordination of Technical Office and Administration Office.</p>
Name and address of employer	Calista Gabriele S.r.l. Technological Systems, Nilo St. 65015, Montesilvano (Pe) Italy
Type of business or sector	Construction and mainetnace technological systems

Education and training

Dates	2011
Title of qualification awarded	Project Manager of systems maintenance
Principal subjects/occupational skills covered	Engineering of systems maintenance

awarded	Title of qualification	2011
		Maintenance fire protection systems
organisation providing education and training	Name and type of	GEICO LENDER S.p.A.
		2011
	Date	Technical training for UNI EN ISO 1400 Certification
awarded	Title of qualification	Enviromental certification
Principal subjects/occupational skills		EPA, Italy
covered		
organisation providing education and training	Name and type of	2011
		Technical training for D.Lgs 81/08 (Italy Rule)
		Healt and Safety about work
		DR Consulting, Italy
	Date	
awarded	Title of qualification	
Principal subjects/occupational skills		2011
covered		Technical training for OHSAS 18001-2007
		health and safety management system
organisation providing education and training	Name and type of	Dr. Giangiacomo
		2011
	Date	Training course about safety for Executive Manager
awarded	Title of qualification	Safety
Principal subjects/occupational skills		Abruzzo Region
covered		
organisation providing education and training	Name and type of	2010
		Technical training for fire protection systems and emergency Management
		Bosica S.r.l., Italy
	Date	
awarded	Title of qualification	
Principal subjects/occupational skills		2010
covered		Specialization training for Operating Manager
organisation providing education and training	Name and type of	CONFINDUSTRIA, Italy
		2010
	Date	Technical training for Honeywell System
		Automation for HVAC plants
awarded	Title of qualification	Honeywell S.p.A., Italy
organisation providing education and training	Name and type of	For more information on Europass go to http://europass.cedefop.europa.eu
	Surname(s) First name(s)	© European Union, 2004-2010 24082010

Date awarded	2009
Title of qualification	Training course about first aid Health and Safety
Principal subjects/occupational skills covered	Abruzzo Region, Italy
Name and type of organisation providing education and training	2005 Technical training as QUALIFIED DAIKIN INSTALLER Small and medium air conditioning systems Daikin Air Conditioning Italy S.p.A. , Roma;
Date awarded	100/100
Title of qualification	
Principal subjects/occupational skills covered	2005 Technical training as QUALIFIED DAIKIN VRV INSTALLER medium and big air conditioning systems Daikin Air Conditioning Italy S.p.A. , Roma;
Name and type of organisation providing education and training	
Level in national or international classification	80/100
Date awarded	2003 High School Diploma as Mechanical Industrial Expert
Title of qualification	Technical Industrial Public Institute "Alessandro Volta", Pescara, Italy
Principal subjects/occupational skills covered	80/100
Name and type of organisation providing education and training	2001 Aerodynamics and flight mechanics Aero Club "R.Breda", Pescara, Italy
Level in national or international classification	80/100
Date awarded	
Title of qualification	
Name and type of organisation providing education and training	
Level in national or international classification	
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Date	Specify mother tongue (if relevant add other mother tongue(s), see instructions)

Other language(s) Self-assessment <i>European level (*)</i> Language Language	Understanding Listening Reading	Speaking Spoken interaction Spoken production	Writing
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(*) Common European Framework of Reference for Languages

Social skills and competences I'm able to work in team often like leader.

Technical skills and competences Replace this text by a description of these competences and indicate where they were acquired. (Remove if not relevant, see instructions)

Computer skills and competences Good knowledge of hardware and devices
 Excellent knowledge of MAC and WINDOWS OS and software, Microsoft Office, Openoffice, Logic PRO, Gamma, IBM MAXIMO, IBM Lotus;
 Good knowledge of CAD-CAM software like AUTOCAD and SOLIDEDGE

Artistic skills and competences I am musician.

Driving licence B

Additional information Include here any other information that may be relevant, for example contact persons, references, etc. (Remove heading if not relevant, see instructions)